



# Guidance for Applicants 2020

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## About Bath Women's Fund

Bath Women's Fund brings together local women who want to support and celebrate women's philanthropy in Bath & North East Somerset. Members contribute £25 per month and decide together how and where to give away these pooled funds. Our giving circle was launched in Autumn 2018 and had 40 members at the end of 2019.

We are committed to promoting equal opportunities and to valuing diversity regardless of age, gender, race, ethnic origin, nationality, religion/belief, culture, language, disability, learning difficulty, sexual orientation, marital status, economic status, health status, or any other discriminatory grounds. Bath Women's Fund is inclusive within the class of women and girls: grants will be made to all women, including trans women and gender non-conforming women.

## Grant-making theme for 2020

Bath Women's Fund members have now cast their votes and it was decided that our first theme for our grant-making will be: **Services for Women and Girls**

## Funding available

In 2020 we will be awarding one grant of £10,000 and two £1,000 appreciation awards.

## Our criteria

We are inviting applications from organisations that meet the following criteria and meet our priorities:

### Organisations

must have:

- ✓ a charitable purpose
- ✓ a constitution / governing document
- ✓ a board of at least three unconnected trustees, or a management committee with at least three unconnected members

*(By unconnected we mean not related by blood, marriage or civil partnership, in a long-term relationship or living together at the same address)*

- ✓ a bank account in the name of the organisation with at least two signatories who are not related to one another. Alternatively, if you are a small organisation that does not have a bank account another charitable organisation can hold the funds for you, but you must provide written authorisation from the organisation that will do this.
- ✓ all relevant policies e.g. safeguarding, procedures and insurances in place

must be working in Bath & North East Somerset

must be of a size where a grant of £10k will make a significant difference

Priority will be given to:

- ✓ work/projects that fit within the chosen theme: **Services for Women and Girls**

- ✓ work/projects that improve the lives of disadvantaged women and girls living in Bath & North East Somerset
- ✓ work/projects that will empower and support women and girls
- ✓ organisations that are women-led and well-connected in the local community
- ✓ organisations that seek the views of women and girls and involve them in the running of the organisation

Please note:

- we will not cover retrospective costs
- we will not fund political activity nor the promotion of religion
- we expect most of the grant to be spent within 12 months

## How to apply

**Step 1:** complete our short Expression of Interest online form **by 5 p.m. 28<sup>th</sup> February 2020**

This will ask you the following questions:

- What will you do with a grant of £10,000?
- How does this relate to our theme and priorities?
- What difference will it make for women and girls?

**Step 2:** we will review all Expressions of Interests received against the priorities of the fund and will invite a small number of organisations to complete a detailed application form. We will contact all applicants by end of March 2020 to let them know whether or not they have been invited to complete an application form.

**Step 3:** shortlisted organisations will be invited to complete an application form **by 5 p.m. 1<sup>st</sup> May 2020**

**Step 4:** we will consider all application forms and will invite three organisations to present their work to our members at an event in June 2020. We will tell you more about this if you are selected and will provide you with a member of the Bath Women's Fund who will support, mentor and help you with your presentation. We will contact all applicants by end of May 2020 to let them know whether or not they have been invited to present to our members.

**Step 5:** at the event in June 2020, our members will vote for the organisation to be awarded a £10,000 grant. The other two organisations will receive a £1,000 appreciation award.

**Step 6:** the winning organisation will report back on their progress at our annual event for members in summer 2021.